

Derby Property Lawyers Association

Minutes of the meeting held on Tuesday 13th May 2008 at 5.15pm, The Spot,
Sacheverel Street, Derby.

PRESENT

David Morton
Chris Mills
John Rourke
Joanne Jones
Mike Sayer
Mike Garratt
Natalie Hearne

APOLOGIES

Paul Meffen

		Action
01.08	Chairman's Report	
	The minutes from the previous meeting were accepted.	DM
02.07	Treasurers Report	
	There was no report from the Treasurer.	LK
03.07	Secretary's Report	
	There was no report from the Secretary.	CM
04.07	Matters Arising	Action
	<u>Building Control</u>	
	<u>Presentation to be booked for 30 June at The Spot.</u>	NH

Conveyancing Update

To be carried forward

Leasehold

To be carried forward

Severn Trent Water

To be carried forward

Royal Mail/PO Box renewal

Due to the new administrators address being in a different postal delivery area, it was decided that we run 2 PO Boxes together as it was not viable to get changes of addresses etc in time. Natalie to set up a new box, which will be delivered to the new Administrator's address.

NH

TT1 & T12 Forms

These forms contain too much information that is unnecessary. Joanne is going to write a draft letter to the Law Society for approval at the next meeting.

JJ

05.07

FUTURE PROGRAMMES

Landlord & Tenant for Domestic Property Lawyers

To be carried forward.

Property Related Litigation

To be carried forward.

Conveyancing Update

To be carried forward.

NH

Time Management

Natalie to look into the possibility of doing a time management presentation in the space of an hour.

E-Crime or Digital Forensics (John Walker)

Decided that this was a worthy topic for discussion and Natalie is to contact Mr Walker re a future presentation for domestic property lawyers.

NH

06.07

Any other business

Code of Conduct

Paul Meffen has resigned from the committee due to him now being based at the Burton office.

Date and time of next meeting

Monday 30th June 2008, 5.15pm at The Spot, Derby.